

POLSTEAD PARISH COUNCIL

Minutes of the Meeting held on Thursday 19th April 2012 in Polstead Village Hall

Present: Cllrs Nick Palmer (Chairman), Amanda Flather, Anne MacWillson and William Shadbolt.

Attending: Sue Wigglesworth (Babergh District Councillor), Dave Crimmin (Clerk) and 8 residents

12/061 Apologies for Absence

Apologies received from Cllrs Baxter (hospital) and Patrick (holiday) as well as David Yorke-Edwards (Suffolk County Councillor) and PCSO Colman.

12/062 Declaration of Interests

None were declared.

12/063 Minutes of Meeting held on 15th March 2012

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

12/064 Reports from County and District Councillors and Suffolk Constabulary

The reports are contained in Appendix A.

12/065 Reports and Question from Councillors

Cllr MacWillson clarified that Nick Brandt in his capacity as Chairman of PPC had ordered the cake from Mrs Casburn as part of the QDJ celebrations.

12/066 Chairman's Report

The Chairman gave details of the next QDJ meeting with village groups which will be held in the week commencing 7th May 2012.

12/067 Reports and Questions from Parishioners

Mrs Sumington outlined the changes made to the application for a new dwelling on land East of Blackthorns since it last appeared before council. Mr Rose, who lives next to Blackthorns, was happy with the changes made by the applicant but felt that the proposed property would be approximately 6 metres away from his, which he felt was too close.

12/068 Clerk's Report (Appendix B)

Following a review of the Clerk's Report no further action was required by the councillors.

12/069 Correspondence (Appendix C)

Following a review of the Correspondence no further action was required by the councillors.

12/070 Planning

- a. The councillors reviewed Planning Application **B/12/00283/FUL Land East of Blackthorns, Boxford Road** - Erection of a detached dwelling (following demolition of existing garage) and resolved that they had no objection.
- b. The councillors noted that Planning Application B/12/00376/LBC **LBC Mill Lane Cottage, Mill Lane** - Application for Listed Building Consent - Conversion of existing garage to annexe had been withdrawn
- c. A further planning application had been received since the agenda was posted. The councillors reviewed Planning Application **B/12/0375/FUL Mill Lane Cottage, Mill Lane** - Conversion of existing garage to annexe and resolved that they had no objection.
- d. The status of planning applications, enforcement referrals and appeals previously reviewed by PPC were as follows:

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Application Reference	Address	Planning Details	PPC Minute	Parish Council Comments	Babergh DC Comments
APP/D3505/A/1 1/2162647	Land east of Woodview, Stackwood Road	Appeal against refusal of B/11/00182 change of use of land to mixed agricultural and equestrian. Erection of hay barn and hard standing. Alterations to existing vehicular access.	11/184a	No further comments - copy of decision requested.	
B/11/00755/FHA	Mayflower, Stackwood Road	Non-material amendments for insertion of 2 no. rooflights to rear roofslope; insertion of 1 no. window to rear elevation; insertion of roller shutter garage doors in lieu of approved side hung timber doors; and internal alterations.	11/184b	Hung doors preferred to roller shutters.	
B/11/01549/LBC	Polstead Hall, The Ponds	Application for Listed Building Consent - Insertion of two windows to first floor rear elevations and internal alterations	12/010f	No Objection	Permission Granted 13/03/2012
B/12/00173/FUL	Land East of, Potash Lane	Creation of two new ponds and enlargement of existing two ponds.	12/051a	No Objection	

12/071 Finance

- a. All cheques signed and due for signing, as itemised in Appendix D, were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the Bank Statements against the reconciliation
- b. The councillors agreed to defer the Locality Budget application
- c. No donation request had been received formally by PPC.
- d. The councillors noted SCC's grant of £194.52 for footpath cutting in 2012.

12/072 Councillor Vacancy

The Clerk explained that the electors of Polstead did not call for a bye-election to fill the vacancy caused by the passing of Nick Brandt. A notice has been issued asking for applications from residents interested in being co-opted to PPC, to be received by the 30th April 2012.

12/073 Highways and Footpaths

Cllr Palmer updated councillors that a framed footpath map was expected to be in the shelter by the next bank holiday. Cllr Flather will contact the resident who built the village sign to seek advice on the maintenance it now requires.

12/074 National Grid

Cllr Palmer informed councillors that the next Forum meeting was to be held next week. The councillors noted the letter sent by PPC to NG regarding its concerns that the impact of a northern route for the new power line would have on the residents of Polstead Heath. NG are expected to provide plans for both a northern and southern route for the new power line in May.

12/075 Queen's Diamond Jubilee celebrations

The councillors reviewed the options for hiring or purchasing a TV for showing the Queen's regatta in the marquee at the cricket match on the 3rd June. They resolved that hiring a TV would be preferable but will first investigate if a local resident can lend a flat screen TV for the day. The councillors resolved to purchase 100 commemorative mugs with "Parish of Polstead" print on reverse from Insignia with a budget of £360. **LGA 1972 s 137**

12/076 Oil Buying Scheme

The councillors listened to residents views on running an oil buying scheme in Polstead. The councillors acknowledge the importance that the co-ordinator has with running a scheme and agreed to review how other schemes in the area operated and compare this with the Suffolk ACRE scheme.

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12/077 Polstead Conservation Area Appraisal

The councillors resolved that they fully support the issues raised by Bill Wigglesworth in his response to BDC's consultation on the Polstead Conservation Area Appraisal and the Clerk to inform Patrick Taylor accordingly.

12/078 Suffolk Village of the Year

The councillors resolved that PPC would enter Polstead into this year's Village of the Year competition. The councillors to update Polstead's portfolio ahead of the closing date of 18th May 2012.

12/079 BDC's consultation on sex establishment licensing

After reviewing the consultation papers the councillors resolved that they had no comments to make on the proposals.

12/080 Neighbourhood Plan

The councillors are encouraged with the outcomes that the production of a Polstead Neighbourhood Plan can have on new developments in the village over the next 20 years. PPC will discuss the full implications of producing a plan with BDC and other stakeholders in order that the resource requirements, timescales and costs can be ascertained.

12/081 Affordable Housing scheme

PPC's working group has met with BDC and Suffolk ACRE to start the process of identifying land in the village that could be used for Polstead's affordable housing requirements. The next meeting will be held on the 13th June.

12/082 PPC's November meeting date

The councillors noted that the village hall is now to be used by BDC on the 15th November for an election and that it was hoped that the PPC meeting will now take place on the 22nd November. The Village Hall booking secretary to confirm new meeting date.

12/083 Future Agenda Items

- National Grid
- Queens Diamond Jubilee celebrations
- Oil buying scheme
- Suffolk Village of the Year.

12/084 Next meeting

The next scheduled PPC meeting will be held in Polstead Village Hall on Thursday 17th May 2012 starting at 7.30pm.

The meeting closed at 9.15pm.

Appendix A County, District and Suffolk Constabulary reports and Public Forum

Sue Wigglesworth (Babergh District Councillor) updated councillors on the joint housing board that MSDC and BDC has created.

PCSO Colman sent a report stating that no crimes had taken place in Polstead between the 15th March and the 15th April.

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Appendix D RFO Report
Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
01/04/12	Balance Brought Forward			8,584.44	0.00
03/04/12	Suffolk Marquees - Deposit on Marquee	595	LGA 1972 s 145	0.00	110.00
03/04/12	VAT Repayment			381.06	0.00
19/04/12	Polstead Village Hall - Hire April to December	596	LGA 1972 s 133	0.00	96.00