

## POLSTEAD PARISH COUNCIL

### Minutes of the Meeting held on Thursday 17<sup>th</sup> June 2010 in Polstead Village Hall

**Present:** Cllrs Nick Brandt (Chairman), John Baxter, Amanda Flather, Michael Hackford, Richard Kilshaw, Anne MacWilson and Theresa Ravensdale.

**Attending:** Dave Crimmin (Clerk), Sue Wigglesworth (Babergh District Councillor) and David Yorke-Edwards (Suffolk County Councillor).

#### 10/101 Apologies for Absence

Apologies received from PC Garrod.

#### 10/102 Declaration of Interests

None were declared.

#### 10/103 Minutes of Meeting held on 20<sup>th</sup> May 2010

The minutes of the meeting were approved and signed by the Chairman as a correct record.

#### 10/104 Reports from County and District Councillors and Suffolk Constabulary

The reports are contained in Appendix A.

#### 10/105 Reports and Question from Councillors

- a. Cllr Kilshaw reported that the ramp had been fixed in the playing field and that the new gate will be installed on 21<sup>st</sup> June. Maintenance work was in hand for FP 8, FP 12, Byway 13 and Byway 34 with the contractor. The Polstead Playground Group has now received the refund of the insurance premiums and will now arrange for their funds to be transferred to PPC. The funds will be ring fenced for the ongoing maintenance of the equipment now that it had been adopted by the PPC. Cllr Kilshaw also raised questions of the Village Hall project regarding birds nesting in the hedge alongside the Community Shop and the presence of protected reptile species in the bank. The councillors resolved that as the Village Hall project was outside the remit of PPC that Cllr Kilshaw should address any further issues with the Village Hall Committee as an individual outside of the council meeting. **Cllr Kilshaw left the meeting as he had indicated at the commencement of the meeting,**
- b. Cllr Hackford reported that substantial progress had been made regarding the Village Hall area at the meeting of the various groups on the 15<sup>th</sup> June. He also raised concern that the proliferation of painted stones being placed on verges by homeowners will be an issue in the event of an accident should the land be owned by Suffolk County Council Highways.
- c. Cllr Ravensdale reported that the new dog bin at the entrance to the allotments was now being emptied by Babergh District Council. She also requested that the missing sign at the playground be replaced as quickly as possible. The councillors resolved that the Clerk was authorised to purchase the appropriate sign. **Local Govt (Misc Provisions) Act 1976 s 19**
- d. Cllr MacWilson requested the Clerk to seek the status of the telephone boxes at Polstead Heath and Stackwood Road with BDC / BT as both were now falling into a state of disrepair.

#### 10/106 Reports and Questions from Parishioners

There were no parishioners present at the meeting.

#### 10/107 Planning

- a. The councillors reviewed Planning Application **B/10/00562 Justice Wood Barn, Kersey Road** - extension to Justice Wood Barn to form single storey annex accommodation and resolved that they had no objections.
- b. No further planning application had been received by the council after the agenda was posted.
- c. The status of previous applications reviewed by PPC, is as follows:

**POLSTEAD PARISH COUNCIL**  
**Minutes of the Meeting held on Thursday 17<sup>th</sup> June 2010 in Polstead Village Hall**

Application Reference	Address	Planning Details	PPC Minute	Parish Council Comments	Babergh DC Comments
APP/D3505/A/09/2 115876/NWF	Darcy Cottage Rockalls Road Polstead	Appeal against refusal of B/09/00567/FUL	09/029 b	No further comments but requested copy of decision.	The Planning Inspectorate has now informed me that a site visit is planned for the 14th June @ 11.30am.
	Sprott's Farm Holt Road Polstead	Proposed diversion of sections of Footpath 8 and 32.	10/049 a	Agreed with proposal subject to flow being re-aligned at point D	
APP/D3505/A/10/2 124559/WF	Brendacot Heath Road Polstead	Appeal against refusal of B/09/01506/FUL	10/067 a	No further comments but requested copy of decision.	
B/10/00277/FUL	Bower House Farm Bower House Tye Polstead	Erection of extension to existing cattle shed.	10/067 b	No objections	
B/10/00464/FHA	Polstead Mill Mill Lane Polstead	Erection of greenhouse and kitchen garden.	10/089 a	No objections	
B/10/00328/FUL	Part side garden of Rushbeck White Street Green Polstead	Erection of single-storey dwelling with detached garage. Erection of cartlodge to Rushbeck. Alterations to existing vehicle access.	10/089 b	Objected to application.	
B/10/00508/FUL	Land north of Spring Hill Rockalls Road Polstead	Erection of agricultural building for storage of animal feed and machinery.	10/089 c	No objections	

### 10/108 Finance

- a. All cheques signed and due for signing, as itemised in Appendix B, were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the Bank Statements against the reconciliation.

### 10/109 Highways and Footpaths

- a. No further feedback has been received by David Yorke-Edwards on the progress of the proposed scheme at the junction of Stackwood Road / A1071.
- b. SCC's response that "If a haulier is repeatedly driving down an unsuitable minor road or is causing another lorry related issue, please complete the HGV Incident Report Form and we will contact the relevant Haulage Company and take action if necessary" was noted by the councillors. The Clerk will send copy of the Report Form to councillors for circulation to any concerned resident.
- c. The councillors reviewed the revised proposals for the diversion of sections of Footpath 8 and 32 at Sprotts Farm and resolved that they had no objections.

### 10/110 Hog Roast

The councillors reviewed the option for the provision of "play workers", recommended by BDC, and resolved to hire 2 coaches from 2.30pm to 5pm to arrange activities for the 5 to 14 year old group at a cost of £85. **LGA 1972 s 145**

The Clerk updated the councillors that Allianz does not insure tug of war events under its standard public liability cover. The Clerk circulated the Special Events Guidelines factsheet received from Allianz which outlines recommendations that PPC should comply with in respect to public liability cover at the Hog Roast event.

The Chairman and Clerk are to prepare the Temporary Event Notice required by BDC for agreement at the next meeting.

There will be a informal meeting of councillors to discuss the plans for the Hog Roast on Thursday 29<sup>th</sup> July 2010 at 7.30pm.

### 10/111 White Street Green car parking

The Clerk read correspondence received from Maureen Cooling on the issues of car parking at White Street Green. Cllr Flather reported that she had sought the views of residents around White Street Green and that the consensus was that no additional measures were required at this time. The councillors resolved that no action was required.

**Cllr Baxter left the meeting.**

## **POLSTEAD PARISH COUNCIL**

### **Minutes of the Meeting held on Thursday 17<sup>th</sup> June 2010 in Polstead Village Hall**

#### **10/112 SCC Local Flooding Survey**

The councillors agreed that the following flooding issues should be reported to SCC:

- Holt Road opposite Homey Lane
- Heath Road near Millfield House
- Heath Road near Dirty Lane
- Stackwood Road 300 yards south of the A1071

#### **10/113 BDC Decision Making Arrangements Survey**

After reviewing the 3 options from BDC which were to continue with the existing Committee system, move to a Leader and Cabinet Executive or to a Mayor and Cabinet Executive, the councillors resolved to support the existing Committee system.

#### **10/114 Correspondence Received (Appendix C)**

There were no further actions required after reviewing the correspondence.

#### **10/115 Chairman and Clerk's Reports (Appendix D)**

The Chairman updated councillors on the litter pick undertaken prior to the Village of Year judging; the article he had sent to the newsletter regarding rubbish in the playground; the Village of Year judging; a request he had received from Mr Wilding in respect to a donation to Hadleigh Fishing Club; the lack of progress on the change of stile on FP18 by SCC. The councillors requested that the Clerk contact SCC re the stile on FP18.

Following a review of the Clerk's Report Cllr Hackford requested a copy of the playground report so that he could undertake the maintenance actions required in the playground.

#### **10/116 Future Agenda Items**

- Hog Roast until further notice

#### **10/117 Date of Next Meeting**

The next meeting will be on the Thursday 15<sup>th</sup> July in Polstead Village Hall starting at 7.45pm.

**The meeting closed at 9.15pm.**

#### **Appendix A County, District and Suffolk Constabulary reports and Public Forum**

David Yorke-Edwards updated the meeting that SCC and Suffolk Constabulary are now reviewing their property portfolio but was pleased to report that neither Hadleigh nor Caple St Mary police stations were on the review list. He also updated councillors on a consultation about to be conducted on Police Station opening times.

Sue Wigglesworth gave councillors the background the Decision Making Survey currently being conducted by BDC.

In the absence of PC Garrod the Clerk read out the following report "I have checked back to the date of your last meeting on 20<sup>th</sup> May and there have been no crimes reported in the Polstead area since then. This is very good to see considering there were 153 crimes reported in the Hadleigh District during this time. Between the meeting on the 20<sup>th</sup> May and your previous meeting to that on 15<sup>th</sup> April there were only two crimes reported both being minor criminal damage. One was to a field fence and the other to a caravan over an unknown period of time. Both of these crimes are undetected with no further leads to follow up on".