

# POLSTEAD PARISH COUNCIL

Clerk: Christine Hargan 4 Northfield Road, Onehouse, Stowmarket Suffolk IP14 3HF

Telephone: 01449 674727

Email: clerk@polstead-pc.gov.uk

## PUBLIC NOTICE

A Meeting of Polstead Parish Council will be held on  
**Thursday 15<sup>th</sup> September 2022 starting at 7.30pm**  
**at Polstead Village Hall.**

The Public and Press are invited to attend with the public participation session being held at the meeting.

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council including the public participation session.

*Christine Hargan*

Signed by Christine Hargan Clerk to Polstead Parish Council Dated 9<sup>th</sup> September 2022

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Dear Councillor

You are summoned to a Meeting of Polstead Parish Council on Thursday 15<sup>th</sup> September 2022 starting at 7.30pm in Polstead Village Hall. The Agenda for the meeting is listed below.

*Christine Hargan*

**Signed by Christine Hargan** Clerk to Polstead Parish Council Dated 9<sup>th</sup> September 2022

147. Apologies for absence
148. Receive **declarations of interests** and **requests for dispensation** from Councillors
149. Agree **Minutes** of Polstead Parish Council (PPC) meeting held on 18<sup>th</sup> August 2022
150.
  - a. Receive **reports from County Councillor and District Councillor**
  - b. Receive **questions from Parishioners** (contributions to be limited to 2 minutes)
  - c. Consider update on **Proposed planting schemes** in the Parish
  - d. Consider request for funding from Nature Citizen of £250
151. Receive **reports and questions from Councillors**
152. Agree actions on **emails distributed** by Clerk since the last meeting
153. Agree actions required following the **Clerk's Report**
154. **Planning**
  - a. **Consider Planning application no:**  
[DC/22/04278](#) Jesmond Lodge Polstead Hill Polstead Colchester Suffolk CO6 5AH Notification of Works to Trees in a Conservation Area - Reduce crown of 4No. Sycamores (T1 -T4) by 30%. Reduce crown of 1No. Oak (T5) by 30%. Reduce crown of 1No. Silver birch by 30%. (T6)  
  
[DC/22/04165](#) Rockalls Lodge Rockalls Road Polstead Colchester Suffolk CO6 5AT To vary plans from previous application DC/21/05091 dated 17/11/2021. Erection of an extension to provide accessible accommodation for the benefit of a registered disabled person, creation of portico to rear, replacement of existing roof covering and windows and reinstate entrance door on rear elevation  
  
**Consider any planning application received** since the agenda was posted requiring a response before the next scheduled meeting.
  - b. **Consider the status** of planning applications, appeals, enforcement referrals and any potential planning issues
155. **Finance**

Approve payments made since the last meeting and to be made.  
Receive the **RFO Report** authorise payments made since the last meeting and to be made: Note income received since the last meeting. Review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
156. Consider update on **Polstead WI's plans to convey their land in Polstead**
157. Consider any issues raised regarding **Highways and Footpaths**
158. Consider any **Asset, allotment, playground or playing field** issues including report on Footpath management
159. Review Grit, Litter and Dog bins
160. Review Notice Boards
161. Litter pick, 22<sup>nd</sup> September 2022
162. Carol Service
163. Purchase of outdoor gym equipment and football nets
164. Contribution to Village Hall Committee toward Broadband
165. Footpath 2 cut back vegetation to improve visibility for pedestrians crossing the bypass.
166. Future **agenda items**
167. Time date and place of next meeting 7.30pm Thursday 20th October 2022 at the Village Hall, Polstead.

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**Cancelled. . . . National Mourning**