

POLSTEAD PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
Tel: 01787 375085 email: polsteadpc@btinternet.com

PUBLIC NOTICE

A Meeting of Polstead Parish Council will be held on

Thursday 20th August 2020 starting at 7.30pm

Via a Zoom Videoconference.

Members of public who wish to attend this meeting via Zoom or a telephone line should use the following joining instructions:

Topic: PPC Meeting on Thursday 20th August 2020 starting at 7.30pm

Join Zoom Meeting

<https://us02web.zoom.us/j/84627928469?pwd=L3lvaG1TWWRkOFJOMG9pVkd5RDVBZz09>

Meeting ID: 846 2792 8469

Passcode: 997515

One tap mobile

+442030512874,,84627928469#,,,,,0#,,997515# United Kingdom

+442034815237,,84627928469#,,,,,0#,,997515# United Kingdom

Dial by your location

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

Meeting ID: 846 2792 8469

Passcode: 997515

Find your local number: <https://us02web.zoom.us/u/kcTnmwYg>

Copies of draft and approved minutes are published on the Parish Council section
of the Polstead Website www.polstead.onesuffolk.net

A copy of the draft or approved minutes can be requested from the Clerk, whose contact details are at
the top of this notice.

**A Meeting of Polstead Parish Council to be held on
20th August 2020 at 7.30pm via Videoconference**

The Public and Press are invited to attend with the public participation session being held at the meeting.

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council including the public participation session.



Dave Crimmin PSLCC
Clerk to Polstead Parish Council

14th August 2020

**A Meeting of Polstead Parish Council to be held on
20th August 2020 at 7.30pm via Videoconference**

AGENDA

- 137. **Apologies** for absence
- 138. Receive **declarations of interests** and **requests for dispensation** from Councillors
- 139. Agree **Minutes** of Polstead Parish Council (PPC) meeting held on 16th July 2020
- 140. To receive **reports and questions from Councillors**
- 141. To receive **questions from Parishioners** (contributions to be limited to 2 mins)
- 142. **Planning**
 - a. Consider **Planning Application DC/20/02000 Hill Farm, Stoke Road** - Erection of an agricultural building on a concrete pad.
 - b. Consider **Planning Application DC/20/02942 Sprotts Farm Holt Road** - Change of Use of and extension to part of building to provide indoor cricket nets.
 - c. Consider **Planning Application DC/20/03095 Wested House, 4 White Street Green** - Application for Listed Building Consent. Replacement of 14no windows and 1no rear door, all in the extended parts of the house.
 - d. Consider any **Planning Application received since the agenda was posted** requiring a response before the next scheduled meeting
- 143. **Finance**
 - a. From the **RFO Report** authorise payments made since the last meeting and to be made; note income received since the last meeting.
- 144. Consider any issues raised regarding **Highways and Footpaths** including Community Shop signs
- 145. Consider any **asset, allotment, playground or playing field issues** including repainting of Village Sign
- 146. Consider **new terms and conditions of hiring Village Hall**
- 147. Future **agenda items**
- 148. **Next scheduled PPC meeting** will be held on Thursday 10th September 2020 at 7.30pm.

Agenda Item 138 Request for Dispensation

If there is an item on this agenda for which you have a pecuniary interest you will not be able to take part in any of the discussion or vote on a resolution. However, if you wish the council to consider your request for dispensation you need to write to the Clerk ahead of the meeting stating your reasons on why you should be given a dispensation.

Agenda Item 143a RFO Report Receipts & Payments

| Date | Details | Ref | Power | Receipts | Payments |
|----------|----------------------------|------|-------------------|----------|----------|
| 20/08/20 | Wave - Allotment water | 2026 | LA 2011 ss 1 to 8 | 0.00 | 68.75 |
| 20/08/20 | B Patrick - Footpaths July | 2027 | LA 2011 ss 1 to 8 | 0.00 | 360.00 |
| 20/08/20 | PKF Littlejohn - Audit Fee | 2028 | LA 2011 ss 1 to 8 | 0.00 | 240.00 |

Agenda Item 144 Community Shop Signs

As per Gordon Jones email circulated to you on the 12th August 2020.

Agenda Item 145 Painting of Village Sign

As per the email sent to you by John Baxter on the 7th August 2020 containing Roger Reid's proposal at a cost of £77.75 for materials.

Agenda Item 146 New Village Hall T & C's for hiring

As per Jeff Townsend's email circulated to you on the 13th August 2020.

Agenda Item 147 Future Agenda items

For the September meeting we have the following items:

- External Audit Report review
- Donation to Hadleigh First Responders
- Play Equipment Inspection Report
- Christmas Event
- Daffodil planting
- Questionnaire software
- Policies & Procedures Phase 2 review.