

# POLSTEAD PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH  
Tel: 01787 375085 email: polsteadpc@btinternet.com

## **PUBLIC NOTICE**

A Meeting of Polstead Parish Council will be held on  
**Thursday 16<sup>th</sup> September 2021 starting at 7.30pm**  
**at Polstead Village Hall.**

The Public and Press are invited to attend with the public participation session being held at the meeting.

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council including the public participation session.

**The councillors and the Clerk are undertaking a lateral flow test the day before the meeting and would respectfully ask that all other attendees do the same.**



**Dave Crimmin PSLCC**

Clerk to Polstead Parish Council

10<sup>th</sup> September 2021

Copies of draft and approved minutes are published on the Parish Council section of the Polstead Website [www.polstead.onesuffolk.net](http://www.polstead.onesuffolk.net)

A copy of the draft or approved minutes can be requested from the Clerk, whose contact details are at the top of this notice.

**A Meeting of Polstead Parish Council to be held on  
Thursday 16<sup>th</sup> September 2021 at 7.30pm in Polstead Village Hall.**

**AGENDA**

160. Apologies for absence
161. Receive **declarations of interests** and **requests for dispensation** from Councillors
162. Agree **Minutes** of Polstead Parish Council (PPC) meeting held on 19<sup>th</sup> August 2021
163. Receive **reports from County Councillor and District Councillor**
164. To receive **reports and questions from Councillors**
165. To receive **questions from Parishioners** (contributions to be limited to 2 mins)
166. Agree actions on **emails circulated** to councillors by the Clerk since the last meeting
167. Agree actions required following review of the **Clerk's Report**
168. **Planning**
  - a. Consider **Planning Application DC/21/04942 Corders House, Polstead Hill** - Notification for works to trees in a Conservation Area - Fell 3no Thuja Plicata (Damage to retaining wall and over hanging branches to neighbouring access track).
  - b. Consider **Planning Application DC/21/04915 Rockalls Farm House, Millwood Road** -Erection of two storey side extension and two storey new front extension. |
  - c. Consider any **Planning Application received since the agenda was posted** requiring a response before the next scheduled meeting
  - d. **Consider the Status** of planning applications, appeals, enforcement referrals and potential planning issues.
169. **Finance**
  - a. Accept and approve **PKF Littlejohn's external audit report** for the year ended 31<sup>st</sup> March 2021
  - b. From the **RFO Report** authorise payments made since the last meeting and to be made; note income received since last meeting, review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget.
170. Consider options **for tree, hedgerow and wildflower planting** in the parish.
171. Consider update on **Polstead WI's plans to convey their land** in Polstead
172. Consider any issues raised regarding **Highways and Footpaths**
173. Consider any **asset, allotment, playground or playing field issues** including the sign on gate to playing field, a review of Litter Bins, Dog Bins and dog litter signage, grass cutting schedule for churchyard and replacement of notice boards
174. Update on use of **polstead-pc.gov.uk** email accounts
175. Consider **Autumn planting** for 2021
176. Consider **plans for Christmas 2021**
177. Consider application for **Babergh's Welcome Back Funding grant**
178. Consider response(s) to **Babergh's Licensing and Parking consultations**
179. New **Clerk recruitment**
180. Future **agenda items**
181. **Next scheduled PPC meeting** will be held on Thursday 21<sup>st</sup> October 2021 at 7.30pm.