

## POLSTEAD PARISH COUNCIL

### Minutes of the Meeting held on Thursday 23<sup>rd</sup> August 2012 in Polstead Green Cottage

**Present:** Cllrs John Baxter (Chairman), Nick Palmer and Peter Patrick.

**Attending:** Dave Crimmin (Clerk) and 1 member of public.

#### **12/151 Apologies for Absence**

Cllrs Flather, MacWillson, Martin and Shadbolt sent their apologies due to other commitments.

#### **12/152 Declaration of Interests**

None were declared.

#### **12/153 Requests for Dispensation**

None were received.

#### **12/154 Minutes of Meeting held on 19<sup>th</sup> July 2012**

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

#### **12/155 Reports and Questions from Parishioners**

None were given.

#### **12/156 Planning**

- a. The councillors reviewed **Planning Application B/12/00802/FHA Heath Farm, Stackwood Road** - Erection of two-storey rear extension and resolved that they had no objections.
- b. The councillors reviewed **Planning Application B/12/00908/FHA Apple Tree Cottage, Mill Lane** - Erection of single storey rear garden room extension and resolved that they had no objections.
- c. The councillors reviewed **Planning Application B/12/00958/TCA 1 Rockalls Road** - Remove 3 No. Norway Spruce and reduce by 35% 1 No, Walnut tree and noted the contents.
- d. The councillors reviewed **Planning Application B/12/00813/FUL Gilly Flower House, Rockalls Road** - Erection of detached house, double garage and re-location of stables and resolved that they had no objections.
- e. The councillors reviewed **Planning Application B/12/00862/FHA The Old Rectory, Rectory Hill** - Erection of single storey extension (demolition of existing conservatory) and resolved that they had no objections.
- f. The councillors reviewed **Planning Application B/12/00863/LBC The Old Rectory, Rectory Hill** - Application for Listed Building Consent - Erection of single storey extension (demolition of existing conservatory) and resolved that they had no objections.
- g. No further planning application has been received since the agenda was posted.

#### **12/157 Footpath Maps**

The councillors reviewed the latest update of the Footpath Map and agreed to produce half a dozen samples for review by the Community Shop committee. The map is to be titled Polstead Walking Routes. Any changes following feedback will be incorporated into the version for publication.

#### **12/158 Tree Planting**

The councillors resolved a budget of £250 for the production of 2 slate plaques for the trees to be planted to commemorate the Queen's Diamond Jubilee and the life of Nick Brandt. **LGA 1972 s 111**. The councillors are to agree the final list of invitations to the planting ceremony by the 30<sup>th</sup> August 2012. The Clerk is to book the Village Hall for the afternoon of the 20<sup>th</sup> October 2012. A notice is to be placed in Community Shop inviting Polstead residents to the planting ceremony.

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**12/159 Questions to the Chair**

In response to a couple of invitations received Cllr Patrick will represent PPC at the SALC meeting on the 10<sup>th</sup> September and the SPS meeting on the 13<sup>th</sup> September 2012.

**12/160 Future Agenda Items**

- Neighbourhood Plan
- Footpath Map Feedback
- BDC's Community Engagement
- Pantomime and Annual event on Green.

**12/161 Next meeting**

The next scheduled PPC meeting will be held in Polstead Village Hall on Thursday 20<sup>th</sup> September 2012 starting at 7.30pm.

**The meeting closed at 6.55pm.**