

POLSTEAD PARISH COUNCIL

Minutes of the Meeting held on Thursday 21st April 2011 in Polstead Village Hall

Present: Cllrs Nick Brandt (Chairman), Amanda Flather, Michael Hackford, Richard Kilshaw, Anne MacWillson and Theresa Ravensdale.

Attending: Dave Crimmin (Clerk).

11/055 Apologies for Absence

Apologies received from Cllr Baxter who is away on business, Sue Wigglesworth (Babergh District Councillor), David Yorke-Edwards (Suffolk County Councillor) and PCSO Coleman.

11/056 Declaration of Interests

None were declared.

11/057 Minutes of Meeting held on 17th March 2010

The minutes of the meeting were approved and signed by the Chairman as a correct record.

11/058 Reports from County and District Councillors and Suffolk Constabulary

The reports are contained in Appendix A.

11/059 Reports and Question from Councillors

Cllr MacWillson asked that SCC be contacted regarding the missing sign, which warns of the ditch at the Stackwood Road / A1071 junction. She also requested that SCC be asked if this piece of land could be levelled in order that a local resident could help with the grass maintenance. Cllr Hackford asked that Anglia Water be contacted regarding a water leak near Doles Farm in Stackwood Road and that SCC be contacted regarding the hedge overgrowing the highway at the entrance to Stackwood Road after leaving the A1071. Cllr Flather asked that SCC be chased on the review of the hedge growth along the road in White Street Green. Cllr Kilshaw enquired about SCC's progress to repair broken manhole covers to Byway 34 which are endangering users.

11/060 Reports and Questions from Parishioners

There were no parishioners present.

11/061 Planning

- a. The councillors reviewed Planning Application **B/11/00365 Adjoining Parish Elmington, Hadleigh Road, Boxford** - Erection of two-storey rear extension; increase height of roof and insertion of 5 no. dormer windows and resolved that they had no comments.
- b. A further planning application has been received since the agenda was posted. The councillors reviewed the additional information in relation to Planning Application **B/11/00210 Bower House Farm, Bower House Tye** and resolved that this did not have any impact to the resolution the councillors reached at the 17th March 2011 meeting Minute 11/044a.
- c. The Clerk informed the councillors that BDC's Development Committee had refused the planning application for Brendacot. The status of planning applications, enforcement referrals and appeals previously reviewed by PPC were as follows:

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Application Reference	Address	Planning Details	PPC Minute	Parish Council Comments	Babergh DC Comments
B/10/00593/FUL	Boxford (Suffolk) Farms Hill Farm Brick Kiln Hill Boxford	Permanent erection of poly tunnels for horticultural use up to 9 hectares.	10/124 b	Objected to application.	
B/11/00078/VOT	Copella Fruit Juices Ltd, Hill Farm, Brick Kiln Hill	Erection of extensions to existing production premises, associated new plant, landscaping and perimeter fencing (existing farm building to be demolished) (extension of time limit to condition attached to P.P. B/07/01590/FUL).	11/024 a	No Objections.	
B/11/00059/FUL	Mallards, Martens Lane	Erection of two-storey dwelling (existing dwelling to be demolished).	11/024 b	No Objections.	Permission Granted 24/03/2011
B/11/00095/FUL	Brendacot, Heath Road	Erection of two-storey dwelling and garage/workshop building (following demolition of existing single-storey dwelling).	11/024 c	Objected to Application.	
B/11/00210/FUL	Bower House Farm, Bower House Tye	Erection of agricultural workers dwelling, farm office and wash area.	11/044 a	No Objections.	
B/11/00208/FHA	14 White Street Green	Erection of two-storey side extension and front porch.	11/044 b	No Objections.	Permission Granted 31/03/2011
B/11/00182/FUL	Land east of Woodview, Stackwood Road	Change of use of land to mixed agricultural and equestrian. Erection of stables, hay barn and hard standing.	11/044 c	Objected to Application	

11/062 Finance

- a. All cheques signed and due for signing, as itemised in Appendix B, were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the Bank Statements against the reconciliation.
- b. After reviewing the 4 contractors who had registered their interest in undertaking the footpath maintenance in 2011 the councillors resolved that Ben Patrick and Derek Witt be contracted to undertake the work.

11/063 Highways and Footpaths

- a. The councillors reviewed the opinion from SCC that Carse Pond is most effective in the context of highway and general land soakage. The councillors resolved the following course of action for remedial works at the site:
 - I. That Carse Pond be treated by
 - The partial removal of silt at the northern end
 - The creation of a silt trap in the ditch north of the pond
 - The cleaning of the northern ditch and grips.
 - II. That Cllrs Kilshaw and Hackford organise the contractors to undertake the work.
 - III. That £400 is allocated from the Project / Maintenance budget for the work **Public Health Act 1936 s 260.**
- b. The councillors were pleased with the boundary fence that had been erected on the council land by the pond bridge. Councillors to conduct a site visit and undertake a risk assessment to consider the fencing required for the pond frontage.

11/064 Playground Report

After reviewing the annual report from Anglia Inspection Services the councillors resolved that the Clerk obtain an estimate for the repairs to the Jeep and the double spring rocker in the play park identified in the report.

11/065 PPC Election 2011

The 4 persons nominated for Polstead Parish Council's 2011 Election will be elected uncontested on the 9th May 2011. The councillors resolved that an advert be placed to co-opt the 3 remaining places. The advert will ask for an application to be sent to the Clerk no later than 4pm on the 12th May 2011 from any interested individual giving a short overview of why they would like to be co-opted. The applications received will then be considered at the meeting on the 19th May 2011. The Clerk to write to Nick Palmer and William Shadbolt, who have expressed an interest in being co-opted, with a copy of the advert.

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11/066 Correspondence Received (Appendix C)

Following a review of the correspondence the Clerk to write to SCC to indicate that 2 representatives of PPC will attend the official opening of the Demand-Responsive Transport service on the 11th May 2011. The Clerk to obtain quotation from local contractor for the maintenance to the wooden assets in the village.

11/067 Chairman and Clerk's Reports (Appendix D)

Following a review of the report from the Clerk that PPC could adopt the dog bin at White Street Green subject to the council paying for its emptying the councillors resolved that the bin be adopted. *Litter Act 1983 ss 5, 6*

11/068 Future Agenda Items

- Fencing by pond
- Dog Bin on Stackwood Road near Caravan Park
- Polstice
- 2012 Diamond Jubilee.

11/069 Car Allowance

The councillors resolved to adopt the new HMRC Tax Rates per business mile from 6th April 2011. This will mean an allowance of 45p per mile rather than 40p.

11/070 Date of Next Meeting

The next meeting will be on the Thursday 19th May 2011 in Polstead Village Hall starting at 7.45pm.

The meeting closed at 9.28pm.

Appendix A County, District and Suffolk Constabulary reports and Public Forum

Via the Clerk, Sue Wigglesworth updated councillors on the decision by BDC's Development Committee regarding the planning refusal for Brendacot.

Appendix B RFO Report

Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
07/03/11	Interest 6 Dec to 6 Mar	BS 32		0.41	0.00

Receipts & Payments since 1st April 2011

Date	Details	Ref	Power	Receipts	Payments
06/04/11	VAT Repayment			599.33	0.00
21/04/11	N Brandt - Expense re Shelter	101535	LG (Misc Provs) Act 1953 s 4	0.00	37.24
21/04/11	Anglia Inspection Services - Playground Inspection	101536	Open Spaces Act 1906 ss 9, 10	0.00	162.00
21/04/11	WJ Green Ltd - Equipment Repair	101537	Highways Act 1980 ss 43, 50	0.00	130.35
21/04/11	Glasdon	101538	LGA 1972 s 111	0.00	200.64
21/04/11	N Brandt - Expense re Shelter & fence	101539	LG (Misc Provs) Act 1953 s 4	0.00	109.60
21/04/11	A Coulson - Erecting fence	101540	LG (Misc Provs) Act 1953 s 4	0.00	75.00