

POLSTEAD PARISH COUNCIL

Minutes of Meeting held on Thursday 20th March 2014 in Polstead Village Hall at 7.30pm

Present: Cllrs Nick Palmer (Chairman), Stephen Davies, Amanda Flather, Anne MacWillson, Bruce Martin and Peter Patrick (arrived late).

Attending: Sue Wigglesworth (Babergh District Councillor), Gordon Jones, Dave Crimmin (Clerk) and 8 members of public.

14/051 Apologies for Absence

Cllr Page (engagement) sent this apologies as did PCSO Mandy Coleman.

14/052 Declaration of Interests

Cllr Patrick declared a pecuniary interest in agenda item 14/061d as he is a neighbour of the Walnuts application site and left the meeting while the item was discussed.

14/053 Requests for Dispensation

None received.

14/054 Minutes of Meeting held on 20th February 2014

The minutes of the meeting were approved by the councillors and signed by Cllr Flather on behalf of the Chairman as a correct record.

14/055 Reports from County and District Councillors and Suffolk Constabulary

The reports are contained in Appendix A.

Peter Patrick arrived.

14/056 Reports and Question from Councillors

No items were raised.

14/057 Chairman's Report

The Chairman updated councillors on the agenda and format for the Annual Parish Meeting which is to be held on Thursday 3rd April 2014.

14/058 Reports and Questions from Parishioners

The Clerk was asked to report pot holes in Heath Road.

14/059 Clerk's Report (Appendix B)

After reviewing the Clerk's report there were no further actions requested of the Clerk.

14/060 Correspondence (Appendix C)

Following a review of the Correspondence and emails circulated there were no further actions requested of the Clerk.

14/061 Planning

- a. The councillors reviewed Planning Application **B/14/00157/FHA Clear Spot, Heath Road - Erection of first floor rear extension** and resolved to object to the application on the following grounds:
 - i. The proposal provides an unreasonable standard of privacy to the residents in Heath Close with the insertion of a window in the existing property
 - ii. The proposed side extension does not respect the relationship of the site and its setting to the adjoining dwellings and reduces the level of amenity enjoyed by the neighbours' in Heath Close.
- b. The councillors reviewed Planning Application **B/14/00130/FUL Sharline, White Street Green - Erection of 1 No. dwelling & 1 No. replacement dwelling (following demolition of existing property)** and resolved to object to the application on the following grounds:
 - i. The proposal represents an overdevelopment of the site to the detriment of the character of the locality and highway safety

Signed

Date.....

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- ii. The proposal is of a scale and density that is out of keeping with adjacent and nearby properties
- iii. Due to the elevation of the site and the ridge height of the first plot, as seen on entering the village from Calais Street, the transition from countryside to the street scene will be inappropriately dominated by the dwelling
- iv. The provision for parking of vehicles on the development is not considered adequate for the types of dwellings being proposed.
- c. The councillors noted Planning Application **B/14/00113/AGD Jubilee Farm, Straight Road** - Notification under part 6 of the Town & Country Planning (General Permitted Development) Order 1995 - Erection of building for machinery storage.
- d. Two further planning applications had been received since the agenda was posted. The councillors reviewed Planning Application **B/14/00162/ROC The Brambles, Holt Road** - Application under Section 106A of the Town and County Planning Act 1990 - Discharge of obligation limiting occupation to holiday units and resolved that they had no objection. The councillors reviewed Planning Application **B/14/00277/FHA Walnuts, White Street Green** - Erection of single-storey side extension, front pergola extension, front/side chimney stack. First floor rear balcony, and associated external alterations units and resolved that they had no objection.
- e. The status of planning applications, enforcement referrals and appeals previously reviewed by PPC were as follows:

Date	Application Reference	Address	Planning Details	PPC Minute	Parish Council Comments	Babergh DC Comments
26/10/11	B/11/00755/FHA	Mayflower, Stackwood Road	Non-material amendments for insertion of 2 no. rooflights to rear roofslope; insertion of 1 no. window to rear elevation; insertion of roller shutter garage doors in lieu of approved side hung timber doors; and internal alterations.	11/184b	Hung doors preferred to roller shutters.	
23/09/13	B/13	Layham Quarry, Rands Road, Layham	Variation of Condition of Planning Permission B/97/0765 (Landfilling and restoration to agriculture and silviculture) to extend completion of both by 15 years respectively; replace the phasing of operations plan and raise the height of perimeter bunding around Phases 4 and 5.	13/223a	No comments	
22/01/14	B/13/01500/FUL	Rushbeck, White Street Green	Erection of 1 No. detached single-storey dwelling. Construction of new vehicular access.	14/042a	Objected	

14/062 Finance

- a. The councillors reviewed and agreed the council's Asset Register.
- b. All cheques signed and due for signing, as itemised in Appendix D, were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the Bank Statements against the reconciliation.
- c. The councillors resolved to contract Eric Hazel to refurbish in green and white lettering and reinstall the existing Potash Lane sign for £30 **LGA 1894 s 8**.
- d. The councillors agreed to review donations to organisations at the April meeting.
- e. The councillors resolved that the following Earmarked Reserves be carried forward to 2014 / 2015:

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Earmarked Reserves	
Asset Replacement	£5,750.00
Footpath Programme	£1,000.00
Allotment Water	£3,000.00
Ponds maintenance	£2,000.00
Donations	£750.00
Election Costs	£1,500.00
Play Ground Replacement	£3,500.00
	£17,500.00

14/063 Highways and Footpaths

- a. The issue of sewerage at Stackwood Road is being followed up by Gordon Jones and he will provide further information at the April meeting.
- b. The Police have reported that a recent survey in Mill Street had not found any vehicle exceeding the speed limit. However, they have asked if there is anyone willing to let them use their drive in Mill Street to conduct further checks. A local resident will speak to neighbours to see if the Police request can be accommodated. Gordon Jones will check with SCC Highways on whether a speed survey would be appropriate for Mill Street. The Clerk to provide a Mill Street resident with information and contact details on Speed Watch and the scheme for Vehicle Activated Signs to be used by residents.
- c. The Clerk was asked to contact SCC Highways in order to identify the Environmental Agency staff who recently attended the flooding issue in Heath Road so that PPC can liaise with them on future plans for minimising the flooding.

14/064 Allotments

The councillors reviewed the report on the proposed water borehole following a meeting with the proposed contractor. The councillors were happy with the findings and would now like to discuss this option with the 3 residents who currently rent the allotments from PPC. The Clerk to invite allotment holders to attend the Annual Parish Meeting on the 3rd April where the plan for the allotments will be discussed.

14/065 Cherry Fayre

The organising committee has met and are liaising with Sue Wigglesworth in order that a craft fair can be held over the same weekend as the Cherry Fayre in the Village Hall.

14/066 Future Agenda Items

- Cherry Fayre
- Allotments
- Flooding
- Donations
- Speeding.

14/067 Next meeting

The next scheduled PPC meeting will be held in Polstead Village Hall on Thursday 17th April 2014 starting at 7.30pm.

The meeting closed at 9.38pm.

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Appendix A County, District and Suffolk Constabulary reports

Sue Wigglesworth updated councillors on Planning and Affordable Housing. Gordon Jones updated councillors' on SCC's tax freeze, Broadband funding, Apprenticeships, Care2Work Programme and speed limits.

PCSO Mandy Coleman sent the Police Report which showed that there had been two reported crimes since the last meeting with thefts of Heating Oil and a wooden trailer.

Appendix D RFO Report

Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
20/03/14	PA Scammell - Playground equipment repair and painting	697	Open Spaces Act 1906 ss 9, 10	0.00	535.00
20/03/14	Came & Co - Insurance	698	LGA 1972 s 111	0.00	410.98
20/03/14	DF Crimmin - Salary Jan to Mar	699	LGA 1972 s 112	0.00	1,024.10
20/03/14	DF Crimmin - WFHA jan to Dec	699	LGA 1972 s 112	0.00	39.00
20/03/14	HMRC - Clerk Tax	700	LGA 1972 s 112	0.00	256.00
20/03/14	DF Crimmin - Expenses Sept to Feb	701	LGA 1972 s 112	0.00	187.75

End of Appendices