

POLSTEAD PARISH COUNCIL

Minutes of Meeting held on Thursday 20th February 2014 in Polstead Village Hall at 7.30pm

Present: Cllrs Amanda Flather (Chairman), Stephen Davies, Peter Patrick and Phil Page.

Attending: Sue Wigglesworth (Babergh District Councillor) and Dave Crimmin (Clerk).

14/031 Chairman

In the absence of both the Chairman and Vice Chairman the councillors resolved that Cllr Flather chair the meeting.

14/032 Apologies for Absence

Cllrs MacWillson (holiday), Palmer (holiday) and Martin (engagement) sent their apologies. Gordon Jones (Suffolk County Councillor) and PCSO Mandy Coleman also sent their apologies.

14/033 Declaration of Interests

Cllr Patrick declared a non-pecuniary interest in agenda item 14/042a as he lives close to the application site.

14/034 Requests for Dispensation

None received.

14/035 Minutes of Meeting held on 16th January 2014

The minutes of the meeting were approved by the councillors and signed by the Chairman as a correct record.

14/036 Reports from County and District Councillors and Suffolk Constabulary

The reports are contained in Appendix A.

14/037 Reports and Question from Councillors

The subject of bottle bank locations in the village was discussed.

14/038 Chairman's Report

No report given.

14/039 Reports and Questions from Parishioners

There were no parishioners present.

14/040 Clerk's Report (Appendix B)

After reviewing the Clerk's report there were no further actions requested of the Clerk.

14/041 Correspondence (Appendix C)

Following a review of the Correspondence and emails circulated the councillors requested the Clerk to contact the Police to request enforcement of the speed limit in Mill Street following a complaint of vehicles speeding by a resident.

14/042 Planning

- a. The councillors reviewed **Planning Application B/13/01500/FUL Rushbeck, White Street Green** - Erection of 1 No. detached single-storey dwelling. Construction of new vehicular access and resolved to object to the application on the following grounds:
 - i. The proposal is an overdevelopment to the detriment of the character of the locality and residential amenity
 - ii. The layout provides an unreasonable standard of privacy.
- b. No further planning applications had been received since the agenda was posted.
- c. The status of planning applications, enforcement referrals and appeals previously reviewed by PPC were as follows:

POLSTEAD PARISH COUNCIL

Minutes of Meeting held on Thursday 20th February 2014 in Polstead Village Hall at 7.30pm

Application Reference	Address	Planning Details	PPC Minute	Parish Council Comments	Babergh DC Comments
B/11/00755/FHA	Mayflower, Stackwood Road	Non-material amendments for insertion of 2 no. rooflights to rear roofslope; insertion of 1 no. window to rear elevation; insertion of roller shutter garage doors in lieu of approved side hung timber doors; and internal alterations.	11/184b	Hung doors preferred to roller shutters.	
B/13	Layham Quarry, Rands Road, Layham	Variation of Condition of Planning Permission B/97/0765 (Landfilling and restoration to agriculture and silviculture) to extend completion of both by 15 years respectively; replace the phasing of operations plan and raise the height of perimeter bunding around Phases 4 and 5.	13/223a	No comments	
APP/D3505/A/206055	The Old Chapel, Heath Road	Appeal against refusal of Planning Application B/13/00726/FHA	13/198d	Requested copy of decision	Appeal Dismissed 22/01/2014
B/13/01430/FHA	Woodview, White Street Green	Erection of extension to single garage to form double garage and utility area.	14/006	Objected	Permission Refused 10/01/2014
B/13/01341/FHA	The Plantation, Mill Street	Erection of single-storey side extension.	14/019a	No objection	Permission Granted 14/01/2014
B/13/00801/FHA	Burnt Ash, White Street Green	Erection of single-storey front and side extensions and erection of front porch (retention of).	14/019b	No objection	Permission Refused 29/01/2014
B/13/01491/LBC	Yew Tree Cottage, Mill Street	Application for Listed Building Consent - Conversion of existing first floor airing cupboard to provide en-suite shower room including insertion of window between studs, and new external cast iron soil and vent pipe. Insertion of new single glazed inset sash timber window in brick gable external wall within existing bathroom.	14/019c	No objection	Permission Granted 31/01/2014

14/043 Finance

- a. All cheques signed and due for signing, as itemised in Appendix D, were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the Bank Statements against the reconciliation.
- b. The councillors resolved to appoint Ben Patrick as the footpath maintenance contractor for 2014.
- c. After reviewing the foamex sample the councillors requested the Clerk to seek alternative materials for the sign proposed for Potash Lane.

14/044 Highways and Footpaths

The Clerk was asked to contact SCC Highways to seek their views on the excessive amount of mud on Rockalls Road near the junction with Millwood Road. After reviewing the proposed diversion of Sections of Public Bridleway No 5 – Bower House Farm the councillors resolved that they had no objection.

14/045 Sewerage Issue at Stackwood Road

BDC's Environmental Health have been asked to review the issues at Stackwood Road by Sue Wigglesworth (BDC). The Clerk was asked to take up Gordon Jones (SCC) offer of a review by the Waste Authority of the issues.

14/046 Allotments

The councillors reviewed the quotations for a water borehole at the allotment and asked the Clerk, along with Cllr Page, to meet Anglian Pumping Services at site to review their proposal.

Signed Date.....

Series Page 287

POLSTEAD PARISH COUNCIL

Minutes of Meeting held on Thursday 20th February 2014 in Polstead Village Hall at 7.30pm

14/047 Cherry Fayre

The councillors agreed to a revised date of the 5th July for the Cherry Fayre and resolved a budget of £1,000 towards the event. Cllr Flather will represent PPC at the organising committee meetings.

14/048 BDC's Consultation on the draft Statement of Community Involvement

After reviewing BDC's draft SCI the councillors resolved that they had no comments to add.

14/049 Future Agenda Items

- Cherry Fayre
- Allotment water
- Potash Lane sign.

14/050 Next meeting

The next scheduled PPC meeting will be held in Polstead Village Hall on Thursday 20th March 2014 starting at 7.30pm.

The meeting closed at 8.55pm.

Appendix A County, District and Suffolk Constabulary reports

Sue Wigglesworth updated councillors on BDC's 2014 / 15 Budget, the new Local Plan, future office accommodation for BDC and MSDC and joint members' integration boards. Gordon Jones written report updated councillors' on SCC's tax freeze for 2014/15, A47 talks, GCSE results in Suffolk up 5 places to 137th out of 151 Local Authorities.

PCSO Mandy Coleman sent the Police Report which showed that there had been no reported crimes since the last meeting. She also confirmed that offenders had been caught for the burglary of a dwelling in Straight Road and had appeared in court.

Appendix D RFO Report

Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
02/12/14	Interest 2 Sept to 1 Dec	BS 43		0.41	0.00
06/01/14	Edmunds Allotment Rent			8.50	0.00
04/02/14	Bell Allotment Rent			8.50	0.00
04/02/14	AONB Grant			550.00	0.00
20/02/14	BDC - Dog & Litter bins emptying	693	Litter Act 1983 ss 5, 6	0.00	616.58
20/02/14	ICO - Data Protection	694	LGA 1972 s 111	0.00	35.00
20/02/14	B Patrick - Footpath Maint	695	Highways Act 1980 ss 43, 50	0.00	50.00