

## POLSTEAD PARISH COUNCIL

### Minutes of the Meeting held on Thursday 17<sup>th</sup> November 2011 in Polstead Village Hall

**Present:** Cllrs Nick Brandt (Chairman), John Baxter, Amanda Flather, Anne MacWillson, Nick Palmer, Peter Patrick and William Shadbolt.

**Attending:** Sue Wigglesworth (Babergh District Councillor), David Yorke-Edwards (Suffolk County Councillor), Dave Crimmin (Clerk) and 8 residents.

#### **11/174 Apologies for Absence**

Apologies received from PCSO Coleman.

#### **11/175 Declaration of Interests**

Cllr Patrick declared a personal interest in item 11/184c as his property overlooks the meadow which is a substantial part of the land on which the property is to be built.

#### **11/176 PPC Standing Orders**

The councillors adopted the PPC Standing Orders dated 17<sup>th</sup> November 2011.

#### **11/177 Minutes of Meeting held on 20<sup>th</sup> October 2011**

The minutes of the meeting were approved and signed by the Chairman as a correct record.

#### **11/178 Reports from County and District Councillors and Suffolk Constabulary**

The reports are contained in Appendix A.

#### **11/179 Reports and Question from Councillors**

None submitted.

#### **11/180 Chairman's Report**

Cllr Brandt reported that he had submitted, on behalf of PPC, articles to the newsletter regarding the Carol Service and the Queen's Diamond Jubilee celebrations. He also reported on the apparent interference with a manhole cover on a footpath and asked residents to keep on the lookout for any similar events.

#### **11/181 Reports and Questions from Parishioners**

Mr D Rose raised his objections to the Blackthorns planning application while Mrs Symington gave her response as the applicant (11/184d). Mrs R Crabtree and Mr R Sandford raised their objections to Land north of 12 White Street Green planning application while Mr S Sowman gave his response as the applicant (11/184c). Mr W Wigglesworth updated councillors on his observations on National Grid's Community Forums (11/190).

#### **11/182 Clerk's Report (Appendix B)**

Following a review of the Clerk's Report no further action was required by the councillors..

#### **11/183 Correspondence (Appendix C)**

Following a review of the Correspondence no further action was required by the councillors.

#### **11/184 Planning**

- a. The councillors reviewed **the Appeal APP/D3505/A/11/2162647 Land east of Woodview, Stackwood Road** - Appeal against refusal of B/11/00182 change of use of land to mixed agricultural and equestrian. Erection of hay barn and hard standing. Alterations to existing vehicular access. The councillors resolved that did not wish to add any further comments but would like a copy of the decision.
- b. The councillors reviewed **Planning Application B/11/00755/FHA Mayflower, Stackwood Road** - Non-material amendments for insertion of 2 no. roof lights to rear roof slope; insertion of 1 no. window to rear elevation; insertion of roller shutter garage doors in lieu of approved side hung timber doors; and internal alterations. The councillors resolved that they would prefer the hung timber doors to be retained rather than the roller shutter doors.

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- c. The councillors reviewed **Consider Planning Application B/11/01301/FUL Land north , 12 White Street Green** - Erection of detached dwelling as well as the letter of objection received. While a substantial majority of councillors did not object in principle to the development of this site, strong views were expressed by 3 councillors as to the height and size of the proposed dwelling, particularly in relation to nearby properties. Concern was expressed that the building of the house might interfere with the agricultural use of the meadow, which falls within the AONB and the councillors also discussed the possibility of encroachment on the public land at White Street Green. The councillors had considerable sympathy for Mr Sandford of Roskilde concerning the serious and substantial intrusion upon his privacy. With one councillor having no objection and the other 3 councillors expressing no view on the application, the councillors resolved to object to the application.
- d. The councillors reviewed **Planning Application B/11/00988/FUL Blackthorns, Boxford Road** - Erection of detached dwelling as well as the letters of objection received. The councillors resolved to object principally to the size of this building and felt it was out of sympathy with Blackthorn itself. The councillors had great sympathy with the objection of Mr Rose and his son with respect to the intrusion upon their property i.e. the proposed dwelling would overlook their home and garden to an unacceptable extent and there would be an unacceptable increase in the volume of artificial light.
- e. The councillors reviewed **Planning Application B/11/01344/VOT Frogs Hall, Martens Lane** - Erection of detached three-storey dwelling and detached cartlodge (following demolition of existing dwelling and outbuildings). As amplified by agents letter dated 12th May 2006 and amended by drawing no. 3700/08 received on 26th April 2006, and drawing nos. 3700/03A and 04A received on 26th June 2006.(Extension of time limit to condition attached to B/06/00540/FUL) and resolved that they had no objection.
- f. The councillors reviewed **Planning Application B/11/01353/FHA Cherry Meadow, Straight Road** - Erection of single-storey rear extension and lean-to veranda around front, side and rear of dwelling, erection of 3 bay cartlodge (following demolition of existing garage.) and resolved that they had no objection.
- g. No planning applications had been received since the agenda was posted.
- h. Cllr Shadbolt requested a definition of "cartlodge" which had appeared in 2 applications above. The status of planning applications, enforcement referrals and appeals previously reviewed by PPC were as follows:

Application Reference	Address	Planning Details	PPC Minute	Parish Council Comments	Babergh DC Comments
B/11/00210/FUL	Bower House Farm, Bower House Tye	Erection of agricultural workers dwelling, farm office and wash area.	11/044 a	No Objections.	
B/11/00210/FUL	Bower House Farm, Bower House Tye	Additional information in relation to Planning Application	11/061 b	No impact on previous resolution.	
B/11/01118/FUL	Woodlands Farm, Rockalls Road	Erection of "Dutch Barn" style shed to house cattle.	11/159a	No Objections.	
B/11/01208/TPO	Land to the south of The Orchards, Straight Road	Raise canopy, lift crown and remove dead wood to 5 No. Oak trees and remove dead wood from 1 No. Ash tree covered by TPO WS226 G1.	11/159b	No Objections.	Permission Granted 27/10/2011

**11/185 Finance**

- a. All cheques signed and due for signing, as itemised in Appendix D, were authorised by the councillors. The councillors also noted the income received since the last meeting and reviewed the Statement of Accounts against the budget and the Bank Statements against the reconciliation
- b. The councillors reviewed the Budget Proposal (Appendix E) for 2012 / 2013 and resolved the Expenditure Budget of £16,291. After reviewing the impact that this expenditure would have on the earmarked and general reserves the councillors resolved that a Precept of £16,500 be set for 2012 / 2013 which would result in an average increase of 10p per week for each Band D household.

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### **11/186 Highways and Footpaths**

Cllr Brandt updated councillors that FP8 had been maintained. Cllrs Baxter and Shadbolt will give a presentation to councillors on Polstead's footpath stiles, bridges and infrastructure at the February meeting.

### **11/187 Christmas Carols**

The plans are now finalised for the Carols with Cllr Shadbolt tasked with obtaining a Christmas tree with a budget of £30. *LGA 1972 s 145*

### **11/188 Local Housing Needs Survey**

With a week remaining for survey responses, Suffolk ACRE has reported that 140 responses had been received to date.

### **11/189 Water supply to allotments**

After reviewing the option of Anglian Water providing a supply and PPC drilling a bore hole it was resolved to adjourn discussion until a future occasion.

### **11/190 National Grid**

Cllr Palmer updated councillors on National Grid's Community Forum which he attends on PPC's behalf. The current position is that National Grid are prepared to consider stretches of the route of the new power line to be placed underground and are now looking for priorities for the sections of the route in Corridor 2. Undergrounding will result in trenches being dug over a 65 metre wide route with the ground then becoming dormant. The councillors agreed that the maximum length of cables should be placed underground as is consistent with conserving the present environment and that particular attention should be placed on the AONB.

### **11/191 BDC's Core Strategy consultation**

The councillors had no comments on the Core Strategy consultation.

### **11/192 BDC's Licensing Act 2003 consultation**

After reviewing that the Government is proposing that no event under 5,000 people requires a music licence the councillors resolved their agreement with BDC that this should not be changed and that BDC continues to licence all events of this type.

### **11/193 Future Agenda Items**

- Local Housing Needs Survey
- History and extent of White Street Green
- Allotment status.

### **11/194 Council Meetings in 2012**

The councillors agreed the following dates of meetings in 2012:

- 19<sup>th</sup> January
- 16<sup>th</sup> February
- 15<sup>th</sup> March
- 19<sup>th</sup> April
- 17<sup>th</sup> May          Annual Meeting of PPC
- 21<sup>st</sup> June
- 19<sup>th</sup> July
- 20<sup>th</sup> September
- 18<sup>th</sup> October
- 15<sup>th</sup> November

The Annual Parish Meeting to be held on Tuesday 3<sup>rd</sup> April.

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**The meeting closed at 9.55pm.**

**Appendix A County, District and Suffolk Constabulary reports and Public Forum**

David Yorke-Edwards reported that SCC had employed Deborah Cadman as its new Chief Executive and that work was still being undertaken to reduce SCC's budget by £50m. He left a report for councillors. Sue Wigglesworth (Babergh District Councillor) updated councillors on the Tier 2 and 3 integration appointments at BDC. The Clerk read the Police Report which showed no reported crimes in Polstead since 20<sup>th</sup> October 2011.

**Appendix D RFO Report**

Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
21/10/11	M Davies - Maintenance	101570	LG (Misc Provs) Act 1953 s 4	0.00	26.20
24/10/11	D Witt - Footpath Maint	101571	Highways Act 1980 ss 43, 50	0.00	150.00
17/11/11	DF Crimmin - Salary Oct to Dec	101572	LGA 1972 s 112	0.00	775.44
17/11/11	DF Crimmin - WFHA Oct to Dec	101572	LGA 1972 s 112	0.00	39.00
17/11/11	HMRC - Clerk Tax	101573	LGA 1972 s 112	0.00	193.80