

POLSTEAD PARISH COUNCIL

Minutes of Meeting held on Thursday 17th April 2014 in Polstead Village Hall at 7.30pm

Present: Cllrs Nick Palmer (Chairman), Amanda Flather, Anne MacWillson, Bruce Martin, Phil Page and Peter Patrick.

Attending: Sue Wigglesworth (Babergh District Councillor), PCSO Julia Bignell, Dave Crimmin (Clerk) and 1 member of public.

14/068 Apologies for Absence

Cllr Davies (prior engagement) sent his apologies as did Gordon Jones (Suffolk County Councillor) and PCSO Mandy Coleman.

14/069 Declaration of Interests

None were declared.

14/070 Requests for Dispensation

None received.

14/071 Minutes of Meeting held on 20th March 2014

The minutes of the meeting were approved by the councillors and signed by Cllr MacWillson on behalf of the Chairman as a correct record.

14/072 Reports from County and District Councillors and Suffolk Constabulary

The reports are contained in Appendix A. The councillors agreed that a meeting for residents to discuss the Broadband rollout with SCC's Project team could be held on either 19th June or the 17th July at 6.30pm. Clerk to give Gordon Jones proposed dates.

14/073 Reports and Question from Councillors

Cllr Flather raised concerns over the condition of FP14 in White Street Green. She will contact the landowner regarding a fallen tree on the footpath and contact the Footpath Warden to get the contractor to maintain the path.

14/074 Chairman's Report

There were no items raised by the Chairman.

14/075 Reports and Questions from Parishioners

None raised.

14/076 Clerk's Report (Appendix B)

After reviewing the Clerk's report there were no further actions requested of the Clerk.

14/077 Correspondence (Appendix C)

Following a review of the Correspondence and emails circulated there were no further actions requested of the Clerk.

14/078 Planning

- a. The councillors reviewed Planning Application **B/11/01588/FUL Tyrone, Boxford Road - A Non-material Amendment - Addition of unenclosed porch over front entrance area** received 24th March 2014 and resolved that they had no objection.
- b. The councillors reviewed Planning Application **B/14/00346/FHA Woodview, White Street Green - Erection of double garage and utility room (following demolition of existing single garage)** and resolved that they had no objection.
- c. No further planning application had been received since the agenda was posted.
- d. The status of planning applications, enforcement referrals and appeals previously reviewed by PPC were as follows:

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Date	Application Reference	Address	Planning Details	PPC Minute	Parish Council Comments	Babergh DC Comments
26/10/11	B/11/00755/FHA	Mayflower, Stackwood Road	Non-material amendments for insertion of 2 no. rooflights to rear roofslope; insertion of 1 no. window to rear elevation; insertion of roller shutter garage doors in lieu of approved side hung timber doors; and internal alterations.	11/184b	Hung doors preferred to roller shutters.	
23/09/13	B/13	Layham Quarry, Rands Road, Layham	Variation of Condition of Planning Permission B/97/0765 (Landfilling and restoration to agriculture and silviculture) to extend completion of both by 15 years respectively; replace the phasing of operations plan and raise the height of perimeter bunding around Phases 4 and 5.	13/223a	No comments	
22/01/14	B/13/01500/FUL	Rushbeck, White Street Green	Erection of 1 No. detached single-storey dwelling. Construction of new vehicular access.	14/042a	Objected	
25/02/14	B/14/00157/FHA	Clear Spot, Heath Road	Erection of first floor rear extension.	14/061a	Objected	
27/02/14	B/14/00130/FUL	Sharline, White Street Green	Erection of 1 No. dwelling & 1 No. replacement dwelling (following demolition of existing property).	14/061b	Objected	
05/03/14	B/14/00113/AGD	Jubilee Farm, Straight Road	Notification under part 6 of the Town & Country Planning (General Permitted Development) Order 1995 - Erection of building for machinery storage.	14/061c	Noted with 7 days notice PPC could not call a meeting to review.	Granted
12/03/14	B/14/00162/ROC	The Brambles, Holt Road	Application under Section 106A of the Town and County Planning Act 1990 - Discharge of obligation limiting occupation to holiday units.	14/061d	No objection	
13/03/14	B/14/00277/FHA	Walnuts, White Street Green	Erection of single-storey side extension, front pergola extension, front/side chimney stack. First floor rear balcony, and associated external alterations.	14/061d	No objection	

14/079 Finance

- a. All cheques signed and due for signing, as itemised in Appendix D, were authorised by the councillors. The councillors also accepted the Bank Reconciliation and the Statement of Accounts as at 31st March 2014.
- b. The councillors resolved to give the following donations **LGA 1972 s 137**:
 - Polstead Projects £250
 - Polstead Playgroup £200
 - River Stour Trust £50.

14/080 Highways and Footpaths

There were no updates on:

- a. Stackwood Road sewerage issue
- b. speeding concerns along Mill Street
- c. flooding in Heath Road.

Reports of cyclists illegally using the footpaths were raised.

14/081 Allotments

The Chairman updated councillors that at the Annual Parish Meeting the feedback from two of the three allotment tenants on PPC's proposals for the allotments had been positive. It was agreed that a working group of Cllrs Page and MacWillson would meet the tenants and stakeholders in order to develop a scope and plan of works, budgetary costs and the timeframe for the scheme to be implemented and report back at the May meeting. All Councillors will look at the tenancy agreement to see what changes will be required if the plans are implemented.

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14/082 Cherry Fayre

Plans for the Cherry Fayre and craft fair on the 5th July are progressing with the next meeting scheduled at the end of April.

14/083 BDC's Local Validation List consultation

After reviewing the consultation document the councillors resolved that they had no comments.

14/084 Future Agenda Items

- Cherry Fayre
- Allotments
- Sewerage in Stackwood Road
- Flooding in Heath Road
- Speeding.

14/085 Next meeting

The next scheduled PPC meeting will be held in Polstead Village Hall on Thursday 15th May 2014 starting at 7.30pm.

The meeting closed at 8.55pm.

Appendix A County, District and Suffolk Constabulary reports

Sue Wigglesworth updated councillors that Babergh has agreed to put solar panels on all council owned assets that are suitable with tenants having the advantage of the using the electricity generated and Babergh receiving the FIT payments. Gordon Jones written report updated councillors' on Ofsted's findings; Schools of Choice; A to A of Recycling; new care home in Stowmarket; County wide housing survey and A12 flood defences.

PCSO Julia Bignell updated councillors' with the Police Report which showed that there had been 2 reported crimes since your last meeting on the 20th March.

INTERFERENCE with Motor Vehicle (tampering). Heath Close, 28/03/14.

Sometime during the late evening the rear window of a Landrover was smashed and the lock had been tampered with by unknown persons, vehicle was parked on the roadside locked and secured. Nothing was stolen as the alarm sounded alerting the owner who saw no one in the area when they came out to check. Finalised – no further lines of enquiries.

BURGLARY – Other Building. Martins lane, 07/04/14.

During the early evening unknown persons have gained entry into a large storage unit, once inside have stolen a large amount of items such as: -
Speed boat and trailer, iFor Williams trailer, small tractor, gattor (ATV type vehicle) power tools, lawn mower, go cart, cookers, dish washers.

If anyone was out and about on the 7th April around 7 pm to 9 pm and think they might of seen any of these items being taken away from the Martens Lane area, there was a transit van and a drop side truck involved, please contact the police quoting the crime number HD/14/409 with any information.

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Appendix D RFO Report

Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
17/04/14	B Patrick - Footpath Maintenance	702	Highways Act 1980 ss 43, 50	0.00	43.75