

# POLSTEAD PARISH COUNCIL

## Minutes of meeting held on 20<sup>th</sup> August 2020 via Videoconference

**Present:** Andrew Wade (Chairman), John Baxter, John Flather, Karen Richardson, Stewart Sowman and Sue Wigglesworth.

**Attending:** Dave Crimmin (Clerk) and 2 residents.

### **20/137 Apologies for Absence**

Cllr Oxford (working) gave his apologies.

### **20/138 Declaration of Interests and Requests for Dispensation**

No interests declared and no request for dispensation received.

### **20/139 Minutes of Meeting held on 16<sup>th</sup> July 2020**

The minutes of the meeting were approved by the councillors who resolved that the minutes should be digitally signed by the Chairman as a correct record.

### **20/140 Reports and Question from Councillors**

Cllr Flather raised the management of a wood in Stackwood Road over recent weeks.

### **20/141 Public Forum**

The owner of the Brewers Arms requested the opportunity for him to present his revised scheme for development. The councillors agreed to add this as an agenda item for the September 2020 meeting.

### **20/142 Planning**

- a. The councillors reviewed **Planning Application DC/20/02000 Hill Farm, Stoke Road** - Erection of an agricultural building on a concrete pad and resolved that they had no objections.
- b. The councillors reviewed **Planning Application DC/20/02942 Sprotts Farm Holt Road** - Change of Use of and extension to part of building to provide indoor cricket nets and resolved that in principle they had no objections subject to a suitable condition to limit the use, as stated in the application, being applied to any permission.
- c. The councillors reviewed **Planning Application DC/20/03095 Wested House, 4 White Street Green** - Application for Listed Building Consent. Replacement of 14no windows and 1no rear door, all in the extended parts of the house and resolved that they had no objections.

### **20/143 Finance**

- a. All cheques signed and due for signing, as itemised in Appendix A, were authorised by the councillors.

### **20/144 Highways and Footpaths**

Cllr Baxter confirmed that the no cycling on footpaths signs were due for delivery by the end of the month. The councillors asked that the Community Wardens clean the road signs around the village. The councillors agreed with the plans submitted by SCC for the installation of 2 new direction signs to the Community Shop and asked that the existing sign by Polstead pond also be replaced.

### **20/145 Assets, allotments, playground and playing field**

The councillors reviewed the proposal from a resident to repaint the village sign for a total materials cost of £77.75p. The councillors requested the Clerk to accept the very generous offer.



Signed

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## 20/146 Village Hall T&C's

The councillors reviewed the new T&C's for the hiring of the Village Hall, introduced due to COVID-19, and agreed that once PPC can hold a public meeting in the hall, the council are happy to comply with the new rules.

## 20/147 Future Agenda Items for September

- External Audit Report review
- Donation to Hadleigh First Responders
- Play Equipment Inspection Report
- Christmas Event
- Daffodil planting
- Questionnaire software
- Policies & Procedures Phase 2 review
- Circular Bench
- Highways verge cutting
- Brewers Arms planning proposal
- New bench on Green.

## 20/148 Next scheduled meeting

The next PPC meeting will be held on Thursday 10th September 2020 at 7.30pm.

**Meeting closed at 8.06pm.**

## Appendix A RFO Report

### Receipts & Payments

Date	Details	Ref	Power	Receipts	Payments
20/08/20	Wave - Allotment water	2026	LA 2011 ss 1 to 8	0.00	68.75
20/08/20	B Patrick - Footpaths July	2027	LA 2011 ss 1 to 8	0.00	360.00
20/08/20	PKF Littlejohn - Audit Fee	2028	LA 2011 ss 1 to 8	0.00	240.00

**End of Appendices**



Signed

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Polstead Parish Council adopted the General Power of Competence on the 16<sup>th</sup> May 2019