

## **POLSTEAD PARISH COUNCIL**

### **Minutes of the meeting held on Thursday 15<sup>th</sup> April 2010 in Polstead Village Hall**

**Present:** Cllrs Nick Brandt (Chairman), John Baxter, Michael Hackford, Richard Kilshaw, Anne MacWilson and Theresa Ravensdale.

**Attending:** Dave Crimmin (Clerk), Sue Wigglesworth (Babergh District Councillor) and 7 members of the public.

#### **10/060 Apologies for Absence**

Apologies received from Cllr Flather due to a work commitment and David Yorke-Edwards (Suffolk County Councillor).

#### **10/061 Declaration of Interests**

None were declared.

#### **10/062 Minutes of Meeting held on 18<sup>th</sup> March 2010**

The minutes of the meeting were approved and signed by the Chairman as a correct record.

#### **10/063 Reports from County and District Councillors and Suffolk Constabulary**

The reports are contained in Appendix A.

#### **10/064 Reports and Question from Councillors**

Cllr Kilshaw updated councillors on quotations being obtained for the procurement of a gate to the playing field. To ensure that the order can be placed ahead of the next meeting the councillors resolved that should there be a need to exceed the £150 budget set for the project the Chairman and Clerk would be able to agree a variance up to 25%.

#### **10/065 Reports and Questions from Parishioners**

The issues raised are contained in Appendix A.

#### **10/066 Reports from working groups**

- a. The councillors reviewed the draft report from the working group on the proposed bus shelter. It was resolved that as not all parties of the working group agreed with the draft that a final version, showing if necessary all the individual views of the working group, should be produced by the 13<sup>th</sup> May 2010 in order that the Clerk can circulate in the meeting pack.
- b. The Chairman informed councillors that he had been invited by the WI Chairman, Chris Cuthbert, to present the concept of a community shelter by the Community Shop at their next meeting on 11<sup>th</sup> May 2010. The Chairman will then prepare a report for circulation in the meeting pack.

#### **10/067 Planning**

- a. The councillors reviewed the appeal **APP/D3505/A/10/2124559/WF** against refusal of Planning Application **B/09/01506/FUL Brendacot, Heath Road** and resolved that a response be sent endorsing the council's previous objections and to request a copy of the decision from the Planning Inspectorate.
- b. The councillors reviewed Planning Application **B/10/00277 Bower House Farm, Bower House Tye** for the erection of extension to existing cattle shed and resolved that they had no objections.
- c. No further planning application had been received by the council after the agenda was posted.
- d. After reviewing the status of previous applications reviewed by PPC, below, the councillors requested the Clerk to ask if the Planning Inspectorate would like council's attendance at the site inspection for D'arcy Cottage.

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Application Reference	Address	Planning Details	PPC Minute	Parish Council Comments	Babergh DC Comments
APP/D3505/A/09/2 115876/NWF	Darcy Cottage Rockalls Road Polstead	Appeal against refusal of B/09/00567/FUL	09/029 b	No further comments but request copy of decision.	The Planning Inspectorate informed me that a site visit is planned before the end of April with a decision in May.
B/09/01333/VOT	Sprotts Farm Holt Road Polstead	Extension of time limit condition attached to O.P.P. B/08/00319	09/029 c	No Objections	Permission granted 19/03/2010
B/10/00037/FHA	Polstead Green Cottage Polstead Green	Erection of single-storey rear and first floor side extension.	10/028 b	No objections	REFUSED 01/04/2010
B/10/00148/FUL	Polstead Touring Park Holt Road Polstead	Change of use of land and farm agriculture for siting of touring caravans and construction of 10 no. hardstanding pitches.	10/028 d	No objections	Permission Granted 31/03/2010
B/10/00135/FUL	Hollingside Stackwood Road Hadleigh Heath Polstead	Erection of one-an-a-half storey detached dwelling and detached double garage(following demolition of existing detached bungalow)	10/047 a	Objected to application.	
B/10/00189/FUL	Field south east of Cherry View Heath Road Polstead	Erection of grain and machinery store together with construction of hardstanding and vehicular access to Heath Road.	10/047 b	Objected to application.	
	Sprotts Farm Holt Road Polstead	Proposed diversion of sections of Footpath 8 and 32.	10/049 a	Agreed with proposal subject to flow being re-aligned at point D	
B/10/00223/TCA	The Cottage Mill Street Polstead	Pollard 1 no. Ash tree.	10/047 c	No objections	
B/09/01186/FUL	Land east of Woodmew Stackwood Road Polstead	Change of use for the keeping and exercising of horses. Erection of building to provide 6 (no.) stables, tac room, clipping/grooming room, hay store and horse box parking. Use of part of the land for ménage and construction of vehicular access and associated hardstandings for vehicle parking/manoeuvring.	10/047 d	Objected to application.	
B/10/00233/FUL	The Kennels Rockalls Road Polstead	Erection of replacement dwelling(amended design to that approved under planning permission B/07/01056/FUL)	10/047 e	No objections	

#### 10/068 Finance

- a. All cheques signed and due for signing, as itemised in Appendix B, were authorised by the councillors. The councillors also noted the income received since the last meeting, checked the reconciliation of accounts against the bank statements and reviewed the Budget against actual.
- b. The councillors resolved the provisions of funds brought forward into the current financial year as presented in the RFO Report.

#### 10/069 Highways and Footpaths

- a. The councillors resolved that the Chairman and Clerk respond to Suffolk County Council's (SCC) Annual Surface Clearance Programme in 2010 to see if a grant can be obtained towards the costs of cutting footpaths by PPC.
- b. With no volunteers forthcoming for the position of footpath warden it was resolved that Cllr Kilshaw will be responsible for all footpaths north of the Green and the Chairman for all the footpaths south of the Green.

#### 10/070 Bottle Bank

Babergh District Council (BDC) is currently in discussions with the landlord of the Brewers Arms regarding the location of a bottle bank on the premises. It was agreed by the councillors that the Clerk contacts BDC to see if it is feasible to locate a bottle bank in the car park area in Rockalls Road.

#### 10/071 Stackwood Road junction with A1071

The councillors reviewed the report prepared by SCC on the issues and possible solutions available to improve the safety of vehicles exiting Stackwood Road onto the A1071. The councillors felt that the option to paint the road on the eastbound approach, erect junction ahead and maximum speed signs and the provision of a vehicle activated sign would be the best solution. It was resolved that the Clerk writes to SCC and David Yorke-Edwards to request that the funding

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be sought for the project. In the interim the councillors requested that the vegetation at the junction to be maintained as this causes issues when not cut.

**10/072 Village of the Year 2010**

The councillors resolved that the Chairman contacts all the village organisations with a request to forward the information to the Clerk in order that the Polstead portfolio can be submitted by the deadline of 12<sup>th</sup> May 2010. The Chairman requested that all Polstead residents clear the village of litter as they go about their daily activities.

**10/073 Correspondence Received (Appendix C)**

Following a review of the correspondence there were no actions required by the councillors.

**10/074 Chairman and Clerk's Reports (Appendix D)**

Following a review of the Clerk's Report the councillors asked the Clerk to:

- a. contact SCC in respect to the blocked drains near Dirty Lane in Heath Road
- b. request SCC that Footpath 41 be named "John's Path" on the definitive map and to see if name plaques could be added to the footpath posts.

**10/075 Future Agenda Items**

- To receive reports from the working group on the proposed bus shelter and Cllr Brandt on discussions with Women's Institute on locating a shelter next to the community shop.
- Hog Roast.

**10/076 Date of Next Meeting**

The next meeting will be on the Thursday 20<sup>th</sup> May in Polstead Village Hall starting at 7.45pm.

**The meeting closed at 9.25pm.**

**Appendix A County, District and Suffolk Constabulary reports and Public Forum**

Sue Wigglesworth updated councillors on the current stage of the Local Development Framework consultation that is being undertaken by Babergh District Council.

In the public forum Mr Mitchell, representing the Community Shop Committee, raised the issue of a proposed extension to the community shop and asked the councillors to bear this in mind if a community shelter is proposed next to the shop. Mrs Pomeran added that in principle the locating of a community shelter next to the community shop was supported by the Community Shop Committee although the WI would have the final say on any proposals.