

# **POLSTEAD PARISH COUNCIL**

## **Minutes of the meeting held on Thursday 23<sup>rd</sup> April 2009 in the Village Hall Polstead.**

**Present:** Mr Nick Brandt (in the Chair), Mr Michael Hackford (Vice-Chair),  
Mr Richard Kilshaw, Mrs Anne Macwilson. & Mrs Trish Ravensdale

**In attendance:** Mrs Sandra Gray (Clerk)

**1) Apologies for Absence:** Mr David Yorke-Edwards (County Councillor),  
Mrs Sue Wigglesworth (District Councillor), Mr John  
Baxter, Mrs Mandy Flather, Amanda Coleman, Suffolk  
Constabulary. The Councillors consented to these  
absences

**2) Declarations of Interests:**

There were none.

**3) Minutes of the meetings of 19<sup>th</sup> March 2009.**

With reference to item 7 Planning Matters the Clerk apologised to the Council that she had not reminded Councillors of Standing Order No 31 Rescission of Previous Resolution “*a decision (whether affirmative or negative) of the Council shall not be reversed within six months except either by a special resolution, the written notice whereof bears the names of at least (2) members of the Council, or by a resolution moved in pursuance of the report or recommendation of a working party.*”

Therefore Planning Application No B/08/01776/TCA Allotments Rockalls Road Polstead. Remove 1 no. Cherry tree will be discussed by the Council in June and the decision made on the 19<sup>th</sup> March does not stand.

The Minutes were then approved by the Council and signed by the Chairman.

**4) Reports:**

**A) County Councillor**

The Clerk reported that David Yorke – Edwards was unable to attend due to his attendance at the Bentley Annual Parish Meeting but would be attending the Annual Parish Meeting on the 30<sup>th</sup> April 2009.

**B) District Councillor**

The Clerk reported on behalf of Sue Wigglesworth that, with regards to the Boundary Review, there would be an Ipswich and Felixstowe unitary and a Greater Suffolk and that Hadleigh would be included in the Greater Suffolk not Ipswich as previously suggested.

**C) Suffolk Constabulary**

The Clerk reported that, due to a prolapsed disc, Amanda Coleman was on reduced hours. She is unable to attend the Annual Parish Meeting but said that PC 1455 Paisley would attend or send a report for the Clerk to read.

In the absence of any representative, the Clerk read to the Council the latest report from Hadleigh Station, which stated that no crimes had been reported for Polstead.

#### **5) Reports & Questions from Councillors:**

Vice-Chair Michael Hackford reported that he had been unable to secure the hire of the marquee from Kersey. He had made investigations regarding alternative hiring companies but had also investigated the purchase of a marquee by the Council. It was agreed for the Hog Roast to be an Agenda item for May. Vice-Chair Michael Hackford confirmed that the toilets were booked. The Chairman also confirmed that he would be able to supply the wine. Dylan Pym would not be available this year to help with the purchase of the beer but it was confirmed by the Council that all those who assisted in any way with the Hog Roast would have their expenses reimbursed upon submission of a receipt.

Councillor Trish Ravensdale requested that the Clerk place a notice in the Magazine regarding dog fouling on Footpath 35, especially as there is a dog bin supplied and maintained by the Parish Council at the end of the footpath. It was agreed for the Clerk to investigate how the Parish Council could enforce the penalties given under the *dog fouling* law.

Councillor Trish Ravensdale handed to the Chairman the names of young children of the village who had expressed an interest in fishing permits. It was agreed for the Chairman to investigate the full cost of the scheme and report to the Council.

Councillor Trish Ravensdale requested that the bank of the pond be strimmed as previously agreed by the council. The Chairman said that he would speak to B. Stickels.

Councillor Richard Kilshaw reported that the insurance for the Playing Field had been received and, as the Council had agreed at the precept meeting in November, the invoice would be presented for payment in May.

#### **6) Reports & Questions from Parishioners:**

There were none

#### **7) Planning Matters**

##### **A) Pre-Agenda Applications:**

**Application No: B/09/00333/AGD Land North of Spring Hill, Stoke Road, Polstead Suffolk.** Notification under Part 06 of the Town and Country Planning (General Permitted Development Order) 1995-Erection of a dutch barn.

The above application was received and comments had to be given by 17<sup>th</sup> April 2009. The Councillors had viewed the plans and agreed there were no objections

##### **B) Other Planning Matters:**

**Application No: B/09/00360/FHA Sunnyside, Straight Road, Polstead Heath, Colchester CO6 5BB.** Erection of front porch (existing porch to be demolished).

The Council discussed the above application and had no objections in relation to policy CNO1 and CNO8 of the Babergh Local Plan.

## **8) Highways and Footpaths**

### **A) Rockalls Road to FP35**

The Clerk reported that with the death of John Revell Roberta Meadows believed that the claim should be no longer pursued due to the difficulties encountered regarding ownership of land. Councillor Richard Kilshaw reported that he had also recently spoken to Roberta Meadows and that she was preparing paperwork with regards to the proposed footpath for the Council to approve. It was agreed that no action was required by the Council until clarification had been received by Roberta Meadows.

### **B) Carse Pond**

The Council agreed that, since their meeting with John Boutcher, the work undertaken on the ditches had been well done. It was agreed by the Council for the Clerk to write to thank John Boutcher for all the clearing done so far and to say that any further discussion regarding Carse Pond would take place once the pressure jetting had taken place.

### **C) Footpath Liaison with Stoke By Nayland Parish Council.**

The Chairman reported that he had verbally agreed with Adam Sedgewick, the Chairman of Stoke by Nayland Parish Council, to share the equipment owned by Polstead Parish Council to help with their footpath maintenance. Adam Sedgewick had agreed to help with maintenance costs. It was agreed by the Council for the Clerk to write to Stoke by Nayland Council to confirm this arrangement formally.

### **D) Footpath Updates**

The Chairman informed the Council that Tom Ward no longer wished to be the Footpath Warden due to work commitments and that Benedict Stickels had offered himself for the position. The Council gratefully accepted his offer.

## **9) Bus Shelter**

The Chairman reported that he and Vice-Chair Michael Hackford, Councillors John Baxter, Richard Kilshaw, Anne Macwilson and Theresa Ravensdale had met with Simon Barnett from Highways on 17<sup>th</sup> April 2009 on the Village Green.

The Chairman reported that he had received a letter from Simon Barnett confirming the discussions at the meeting and had done some preliminary investigations. In his letter, Simon Barnett stated that, with regards funding, there was no longer a specific budget for bus shelters for 2009/10 and new requests would be referred to the Locality Budget Boards.

The Chairman stressed to the Council that they must present a comprehensive scheme for the erection of the bus shelter to the parishioners of the village when it will be discussed publicly.

The Council discussed at length the way to proceed with the Bus Shelter and it was agreed by the Council that the subject of the Bus Shelter should be adjourned until the report had been received from Simon Barnett: proposed by Chairman Nick Brandt, seconded by, Councillor Anne Macwilson, four in favour one against.

## **10) Correspondence Received**

Since the Agenda had been issued the Clerk reported that the following correspondence had been received:

- County Council and European Parliamentary Election 4<sup>th</sup> June Posters
- PP3 Grant Scheme Application
- Equality & Human Rights Commission Public Sector Duties
- Simon Barnett- Bus Shelter Polstead Village Green

## **11) Chairman & Clerk's Reports & Correspondence**

The Clerk reported that she had received a complaint from a Parishioner regarding an advertisement board on the wall of Green Farm. District Councillor Sue Wigglesworth had informed Babergh and Jill Harris, the Enforcement Officer, reported that the notice will be removed.

The Clerk reported that she had received a request from the European Recycling Company to place a Variety Club "Shoe Box" in Polstead. The Council agreed that the bottle recycling was all that was required in the village.

The Chairman reported that he had investigated the legislation regarding the Power of Well Being and wished to attend the Course run by SALC. The Council unanimously agreed for the Chairman to attend the Course and the Clerk would give him a list of dates.

The Chairman reported that the bench kindly donated in memory of Edith Hutchings was in place and the Clerk would contact the family to arrange a "little ceremony" to mark its installation .

## **12) Future Agenda Items and Dates of next meetings**

Bus Shelter

Carse Pond

Fees for Hadleigh Fishing Society for youth of Polstead

Homey Bridge Road

Hog Roast 2009

Financial Standing Orders

Article for Magazine detailing the role of a Parish Council

Power of Well Being

30<sup>th</sup> April 2009 (Annual Parish Meeting)

21<sup>st</sup> May 2009 (Annual General Meeting)

18<sup>th</sup> June 2009

16<sup>th</sup> July 2009

17<sup>th</sup> September 2009

15<sup>th</sup> October 2009

19<sup>th</sup> November 2009

**There being no further business the Chairman closed the meeting at 10.20pm**