

POLSTEAD PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
Tel: 01787 375085 email: polsteadpc@btinternet.com

PUBLIC NOTICE

A Meeting of Polstead Parish Council will be held on

Thursday 25th February 2021 starting at 7.30pm

Via a Zoom Videoconference.

Members of public who wish to attend this meeting via Zoom or a telephone line should use the following joining instructions.

Topic: Polstead Parish Council Meeting on Thursday 25th February 2021 at 7.30pm

Join Zoom Meeting

<https://us02web.zoom.us/j/81614465471?pwd=NFg0SUdGUzJLUjhtOWNwSk1hUUlhZz09>

Meeting ID: 816 1446 5471

Passcode: 836692

One tap mobile

+442039017895,,81614465471#,,,,*836692# United Kingdom

+441314601196,,81614465471#,,,,*836692# United Kingdom

Dial by your location

+44 203 901 7895 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 051 2874 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

Meeting ID: 816 1446 5471

Passcode: 836692

Find your local number: <https://us02web.zoom.us/u/k4DhZtPfe>

Copies of draft and approved minutes are published on the Parish Council section of the Polstead Website www.polstead.onesuffolk.net

A copy of the draft or approved minutes can be requested from the Clerk, whose contact details are at the top of this notice.

**A Meeting of Polstead Parish Council to be held on
Thursday 25th February 2021 at 7.30pm via Videoconference**

The Public and Press are invited to attend with the public participation session being held at the meeting.

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council including the public participation session.



Dave Crimmin PSLCC
Clerk to Polstead Parish Council

18th February 2021

**A Meeting of Polstead Parish Council to be held on
Thursday 25th February 2021 at 7.30pm via Videoconference**

AGENDA

25. **Apologies** for absence
26. Receive **declarations of interests** and **requests for dispensation** from Councillors
27. Agree **Minutes** of Polstead Parish Council (PPC) meeting held on 21st January 2021
28. Receive **reports from County Councillor and District Councillor**
29. To receive **reports and questions from Councillors**
30. To receive **questions from Parishioners** (contributions to be limited to 2 mins)
31. Agree actions on **emails circulated** to councillors by the Clerk since the last meeting
32. Agree actions required following review of the **Clerk's Report**
33. **Planning**
 - a. Consider **Adjoining Parish Planning Application DC/21/00361 Site Of Former Green Lawns Bonsai Nursery** - Submission of Details (Reserved Matters in part) following Outline Application DC/18/04967 - Erection of 4 no. detached dwellings (Allowed under Appeal Decision APP/D3505/W/19/3240526). Access, Appearance, Landscaping, Layout and Scale for Phase 1 Site only - Erection of 1no. detached dwelling.
 - b. Consider **Planning Application DC/21/00289 Wannock, Hadleigh Heath** - Erection of first floor extension to existing bungalow, insertion of 2No Dormers to front roof slope, rooflights and juliette balcony to rear; Erection of vaulted single storey rear extension,., Erection of single storey extension to garage.
 - c. Consider **Planning Application DC/21/00710 Springfield, Mill Street** - Application for works to a tree in a Conservation Area - Re-pollard 1No Willow tree back to previous points.
 - d. Consider **Planning Application DC/21/00698 Alverstoke Farm, Boxford Road** - Erection of extension to existing cattle shelter/ feed store.
 - e. Consider any **Planning Application received since the agenda was posted** requiring a response before the next scheduled meeting
 - f. **Consider the Status** of planning applications, appeals, enforcement referrals and potential planning issues.
34. **Finance**
 - a. From the **RFO Report** authorise payments made since the last meeting and to be made; note income received since the last meeting; review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
 - b. Donsider a donation request for the **maintenance of the Church Clock**
 - c. Consider **request for addition support in Churchyard Maintenance**
 - d. Consider **Grass Cutting contract for 2021**
 - e. Consider **Footpath Cutting contract for 2021**
35. Consider update on **Polstead WI's plans to convey their land** in Polstead
36. Consider any issues raised regarding **Highways and Footpaths**
37. Consider any **asset, allotment, playground or playing field issues** including new metal bench around the tree on Polstead Green, maintenance of gate to play equipment, the sign on gate to playing field
38. Update on the two **Councillor vacancies**
39. Future **agenda items**
40. In accordance with PPC's Standing Order 3d the councillors to consider the exclusion of the public and press from meeting due to the confidentiality of the Clerk's employment.
41. Consider the **Clerk's Retirement and agree plan of action for finding a replacement.**

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42. **Next scheduled PPC meeting** will be held on Thursday 18th March 2021 at 7.30pm.