

POLSTEAD PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH
Tel: 01787 375085 email: polsteadpc@btinternet.com


PUBLIC NOTICE

A Meeting of Polstead Parish Council will be held on
Thursday 21st October 2021 starting at 7.30pm
at Polstead Village Hall.

The Public and Press are invited to attend with the public participation session being held at the meeting.

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council including the public participation session.

The councillors and the Clerk are undertaking a lateral flow test the day before the meeting and would respectfully ask that all other attendees do the same.



Dave Crimmin PSLCC

Clerk to Polstead Parish Council

15th October 2021

Copies of draft and approved minutes are published on the Parish Council section of the Polstead Website www.polstead.onesuffolk.net

A copy of the draft or approved minutes can be requested from the Clerk, whose contact details are at the top of this notice.

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AGENDA

182. Apologies for absence
183. Receive **declarations of interests** and **requests for dispensation** from Councillors
184. Agree **Minutes** of Polstead Parish Council (PPC) meeting held on 16th September 2021
185. Receive **reports from County Councillor and District Councillor**
186. To receive **reports and questions from Councillors**
187. To receive **questions from Parishioners** (contributions to be limited to 2 mins)
188. Agree actions on **emails circulated** to councillors by the Clerk since the last meeting
189. Agree actions required following review of the **Clerk's Report**
190. **Planning**
 - a. Consider **Planning Application DC/21/05230 Bankside, Mill Lane** - Application for works to trees in conservation area: Felling of Leylandii Cypress Conifers crowding large mature Silver birch (and disrupting telegraph pole) and replacement with native hawthorn / blackthorn.
 - b. Consider **Planning Application DC/21/05091 Rockalls Lodge, Rockalls Road** - Erection of an extension to provide accessible accommodation for the benefit of a registered disabled person, creation of portico to rear, replacement of existing roof covering and windows and reinstatement entrance door on rear elevation (following demolition of existing rear additions)
 - c. Consider **Planning Application DC/21/05396 Little Acre, Spring Lane** - Installation of 2no underwater LED lights to swimming pool (approved under DC/21/02692)
 - d. Consider **Planning Application DC/21/05085 Woodview, White Street Green** - Erection of single storey linked side extension.
 - e. Consider **Planning Application DC/21/05654 Rockalls Cottage, Rockalls Road** - Erection of single storey new entrance extension and linked extension between the house and an outbuilding to provide additional living accommodation.
 - f. Consider any **Planning Application received since the agenda was posted** requiring a response before the next scheduled meeting
 - g. **Consider the Status** of planning applications, appeals, enforcement referrals and potential planning issues.
191. **Finance**
 - a. From the **RFO Report** authorise payments made since the last meeting and to be made; note income received since last meeting, review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget.
 - b. Consider donation **towards the Christmas Lunch**
192. Consider update on **Polstead WI's plans to convey their land** in Polstead
193. Consider any issues raised regarding **Highways and Footpaths** including the 50% shared cost of a "No HGV" sign for junction of Mill Street and Mill Lane and the results of the White Street Green Speed Survey
194. Consider any **asset, allotment, playground or playing field issues** including the sign on gate to playing field, a review of Litter Bins, Dog Bins and dog litter signage new litter bin for pond area and the replacement of notice boards
195. Update on use of **polstead-pc.gov.uk** email accounts
196. Consider **plans for Christmas 2021**
197. Consider plans to celebrate the **Queens's Platinum Jubilee**
198. Consider further **deployment of defibrillators** and resident training
199. **Future agenda items**

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- 200. In accordance with PPC's Standing Order 3d the councillors to consider the exclusion of the public and press from the meeting due to the confidentiality of the appointment of a new Clerk.
- 201. Consider the recommendation of the HR Committee on the appointment of a **new Clerk**.
- 202. **Next scheduled PPC meeting** will be held on Thursday 18th November 2021 at 7.30pm.