

# POLSTEAD PARISH COUNCIL

Clerk: Dave Crimmin, Cragston, Sudbury Road, Newton, Sudbury, Suffolk CO10 0QH  
Tel: 01787 375085 email: clerk@polstead-pc.gov.uk


## **PUBLIC NOTICE**

A Meeting of Polstead Parish Council will be held on  
**Thursday 18<sup>th</sup> November 2021 starting at 7.30pm**  
**at Polstead Village Hall.**

The Public and Press are invited to attend with the public participation session being held at the meeting.

Except where members of the public have been excluded due to the confidential nature of the business, any person may film, photograph, audio record or use social media to report on meetings of the Council including the public participation session.

**The councillors and the Clerk are undertaking a lateral flow test the day before the meeting and would respectfully ask that all other attendees do the same.**



**Dave Crimmin PSLCC**  
Clerk to Polstead Parish Council

12<sup>th</sup> November 2021

Copies of draft and approved minutes are published on the Parish Council section of the Polstead Website [www.polstead.onesuffolk.net](http://www.polstead.onesuffolk.net)

A copy of the draft or approved minutes can be requested from the Clerk, whose contact details are at the top of this notice.

**A Meeting of Polstead Parish Council to be held on  
Thursday 18<sup>th</sup> November 2021 at 7.30pm in Polstead Village Hall.**

**AGENDA**

- 203. Apologies for absence
- 204. Receive **declarations of interests** and **requests for dispensation** from Councillors
- 205. Agree **Minutes** of Polstead Parish Council (PPC) meeting held on 21<sup>st</sup> October 2021
- 206. Receive **reports from County Councillor and District Councillor**
- 207. To receive **reports and questions from Councillors**
- 208. To receive **questions from Parishioners** (contributions to be limited to 2 mins)
- 209. Agree actions on **emails circulated** to councillors by the Clerk since the last meeting
- 210. Agree actions required following review of the **Clerk's Report**
- 211. **Planning**
  - a. Consider any **Planning Application received since the agenda was posted** requiring a response before the next scheduled meeting
  - b. **Consider the Status** of planning applications, appeals, enforcement referrals and potential planning issues.
- 212. **Finance**
  - a. From the **RFO Report** authorise payments made since the last meeting and to be made; note income received since last meeting, review the Reconciliation of Accounts against Bank Statements and the Statement of Accounts vs Budget
  - b. Consider the **purchase of a Speed Indicator Device (SID)** for use in the parish
  - c. Review **Budget Proposal and agree PPC Budget for 2022 / 2023** as well as looking at the impact of budget on the Precept demand for 2022 / 2023
  - d. Consider donation towards the **Rural Coffee Caravan meetings in the Village Hall**
  - e. Consider a change to the **minimum value of assets covered by insurance.**
- 213. Consider update on **Polstead WI's plans to convey their land** in Polstead
- 214. Consider any issues raised regarding **Highways and Footpaths including response to SCC's consultation on Lorry Routes**
- 215. Consider any **asset, allotment, playground or playing field issues**
- 216. Consider update on **proposed planting schemes in the parish**
- 217. Consider **affordable housing options for the parish**
- 218. Update on the appointment of a **new Clerk.**
- 219. Future **agenda items**
- 220. **Agree PPC meeting dates for 2022**
- 221. Provisional date for extra Planning Meeting is **Thursday 16<sup>th</sup> December 2021** at 7.30pm in the Village Hall.